**IMPORTANT NOTE:** This form can be used to design project outlines for the IKI Medium Grants Call 2024 offline and transfer the information to the online form. This is not a stand-alone application form and will not be recognised as such when submitted. Only complete online applications submitted on the [online platform](https://ideas.international-climate-initiative.com/) will be considered in the selection procedure. All fields marked with an asterisk \* contain mandatory information.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Data requested*** | ***Data type***  | ***Data input*** | ***Input advice*** |
| 1. Project information |
| 1.1 Project data |
| **Project title\*** | Textbox(max. 150 characters including spaces) |  | Please choose your project title reflecting the selected thematic priority.  |
| **Funding approach\*** | Checkbox | [ ]  Funding approach 1: **Pilot project** [ ]  Funding approach 2: **Capacity development** | The project has to apply one of the two funding approaches. A combination of both approaches is possible, as long as it is well justified and plausibly demonstrated how the selection of the respective funding approaches contribute to the intended impact of the project objective. |
| **Thematic priority\*** | Dropdown | **Thematic priority I:** Promotion of ambitious participatory measures for the mitigation of greenhouse gas emissions**Thematic priority II:** Integrative measures for the protection and sustainable use of biodiversity in cities | The project has to focus on one thematic priority and will be evaluated accordingly.  |
| **Project key words\*** | Dropdown | * biodiversity conservation
* blue-green infrastructure
* climate friendly urban development
* cross-sectoral mitigation action
* ecosystem services
* energy efficiency
* energy transition
* financing
* gender justice
* gender-responsive
* gender-transformative
* mitigation plans/policies/strategies
* nature-based solutions
* participation
* protected areas
* renewable energy
* restoration
* sustainable mobility
* sustainable use
* urban development
 | The list contains pre-selected keywords in accordance with this year’s thematic funding priorities. Please select a minimum of three and a maximum of five keywords to tag the project concept in thematic clusters. |
| **Country/countries of implementation\*** | Dropdown(max. two countries) | List of selected ODA countries | The list contains ODA-eligible countries that can be selected within the framework of the current funding information (Annex II). Please select a minimum of one and a maximum of two countries. If you select two countries, they must be of the same geographical region. The geographical classification of countries in the annex serves as orientation and is based on the UN's classification of countries and regions. |
| **Project start\*** | Calendar |  | Please note that IKI Medium Grants projects of this funding call will not start earlier than in the second quarter of 2026 due to the necessary administrative processes.  |
| **Project end\*** | Calendar |  | The minimum project duration is 24 months, the maximum 36 months. |
| **Project duration** | Number | Calculated automatically. |  |
| **Project description\*** | Textbox(max. 1,000 characters including spaces) |  | Please briefly describe your project using the following structure:1. The text begins with a description of the initial situation or problem. It should answer the question, *“Why is the project needed?”* 2. This is followed by descriptions of the project targets, how they are to be achieved and the project’s potential multiplier effect – these three items should create a short and easily understood story. |
| **Summary of project outcome\*** | Textbox (max. 250 characters including spaces) |  | Please summarize the outcome of the project in one concise sentence.  |
| 2. Implementing Partnership |
| 2.1 Implementing Organisation (Applicant) |
| 2.1.1 Organisational Information |
| **Registered name\***  | Textbox |  | Please indicate the name under which the implementing organisation is registered officially. |
| **Legal form\*** | Textbox |  | Please specify your legal form. |
| **Established\*****(yyyy/mm/dd)** | Calendar | Calculated automatically | Please note the minimum requirement of three (3) years of experience in international cooperation as well as three (3) years technical expertise in the selected thematic priority. Implementing organsiations less than three (3) years old cannot be considered.The deadline for valuation is identical to the submission deadline. |
| **Website\*** | Textbox |  |  |
| **Legal domicile of the implementing organisation\*** | Textbox (max. 1,000 characters including spaces) |  | IKI Medium Grants caters to organisations fulfilling the prerequisite of having a permanent establishment or branch office or other facility in Germany serving the activities by the time of the first disbursement/payment of funding. Please specify accordingly. If applicable, please briefly describe the network of associated organisations, including country offices and core business activities. If applicable, please provide a statement on the establishment of an independent branch in Germany. |
| **Type of institution\*** | Checkbox | [ ]  Non-governmental organisation (NGO)[ ]  Foundation[ ]  Think tank[ ]  University[ ]  Research institute[ ]  Non-profit enterprise[ ]  Other | Please select one type of institution.Multilateral organisations, UN organisations, commercial enterprises and state actors, for example state owned companies or municipalities are excluded to apply for the IKI Medium Grants funding instrument. |
| **Explanation to “other“** | Textbox |  | If "other" is selected for type of institution, please specify here. |
| **Accounting based on expenditure\*** | Checkbox | [ ]  Yes[x]  No | Generally, expenditure-based accounting is a prerequisite. Cost-based accounting is only accepted in very exceptional cases for outstanding project ideas. A transfer to partner organisations(s) is not permissible with this form of accounting and this significantly increases the administrative effort for all parties involved. |
| **Total number of employees\*** | Number of FTE |  | Full time equivalent (FTE) – Please specify the number of FTE the Implementing organisation employs per year at the time of outline submission. An FTE of 1.0 is equivalent to a full-time employee per year. |
| **Total number of employees for the project\*** | Number of FTE |  | Full time equivalent (FTE) – Please specify the average number of FTE per year of the Implementing organisation for the project. An FTE of 1.0 is equivalent to a full-time employee per year. |
| **Comments on** **number of employees for the project** | Textbox (max. 500 characters including spaces) |  |  |
| **Average annual turnover (last two fiscal years)\*** | Amount in EUR |  | Please specify the average annual turnover of the Implementing organisation of the past two (2) fiscal years.Turnover includes all revenues such as sales, services, donations, membership fees or other project funds raised.The calculated average annual IKI funding may not exceed 50% of the average annual turnover of the last two (2) fiscal years of the implementing organisation.Universities are exempted from this criterion and need to enter 0 EUR.To enter an amount, please use the English number format.  |
| **Comments on average annual turnover** | Textbox (max. 500 characters including spaces) |  |  |
| **Years of experience in international cooperation\***  | Rounded number of years |  | The Implementing organisation needs to prove at least three (3) years of project experience in the field of international cooperation. This may but does not have to include the target region. Please specify the number of years here and give proof in Annex 1 “References –Implementing Organisation”. |
| **Years of experience in target region** | Rounded number of years |  | If the implementing organisation has explicit experiences in the target region, please specify the number of years here and give proof in Annex 1 “References –Implementing Organisation”. **This criterion is not a pre-requisite for the grant.** |
| **Years of technical expertise relevant to the selected thematic priority\*** | Rounded number of years |  | The implementing organisation needs to prove at least three (3) years of technical expertise relevant to the selected thematic priority. Please specify the number of years here and give proof in Annex 1 “References –Implementing Organisation”. |
| 2.1.2 Contact information |
| **Contact\*** | Checkbox | [ ]  Mr[ ]  Ms[ ]  Mx |  |
| **Title** | Textbox |  |  |
| **First name\*** | Textbox |  |  |
| **Surname\*** | Textbox |  |  |
| **Telephone\*** | Textbox |  |  |
| **Email\*** | Textbox |  |  |
| **Department** | Textbox |  |  |
| **Street and number\*** | Textbox |  |  |
| **PO Box** | Textbox |  |  |
| **Post code\*** | Number |  |  |
| **City\*** | Textbox |  |  |
| **Country\*** | Textbox |  |  |
| 2.2 Implementing Partner # 1 (mandatory) |
| **Registered name \***  | Textbox |  | Please indicate the name under which the partner organisation is registered officially.For the IKI Medium Grants a minimum of one partner organisation is mandatory. |
| **Legal form\*** | Textbox |  | Please specify your legal form.According to the IKI definition, national implementing partners (partner organisations) are institutions that operate in at least one of the implementing countries as an independent legal entity under local law. Representations that are not legally independent are not included. |
| **Established\*****(yyyy/mm/dd)\*** | Calendar | Calculated automatically | Please note the minimum requirement of at least three (3) years of technical expertise relevant to the selected thematic priority. Partner organsiations less than three years old cannot be considered.The deadline for valuation is identical to the submission deadline. |
| **Website\*** | Textbox |  |  |
| **Country\*** | Dropdown | List of selected ODA countries | The partner organisation needs to be located in the selected implementing country or in one of the countries if two were selected.  |
| **City\*** | Textbox |  |  |
| **Type of institution\*** | Checkbox | [ ]  Non-governmental organisation (NGO)[ ]  Foundation[ ]  Think tank[ ]  University[ ]  Research institute[ ]  Non-profit enterprise[ ]  Other | Please select one type of institution.Multilateral organisations, UN organisations, commercial enterprises and state actors, for example state owned companies or municipalities are excluded to apply for the IKI Medium Grants funding instrument. |
| **Explanation to “other institution“** | Textbox |  | If "other" is selected for type of institution, please specify here. |
| **Non-profit status\*** | Checkbox | [ ]  The partner organisation confirms not to pursue any economic interest in the implementation of the project or to derive any economic benefits from the grant. | Commercially oriented companies and institutions are generally not eligible. The programme aims at organisations who are oriented towards the common good and who do not pursue any economic interest in the implementation of the project or who do not derive any economic benefit from the grant. |
| **Total number of employees\*** | Number of FTE |  | Full time equivalent (FTE) – Please specify the number of FTE the partner organisation employs per year at the time of outline submission. An FTE of 1.0 is equivalent to a full-time employee per year. |
| **Total number of employees for the project\*** | Number of FTE |  | Full time equivalent (FTE) – Please specify the average number of FTE per year of the implementing partner for the project. An FTE of 1.0 is equivalent to a full-time employee per year. |
| **Comments on number of employees for the project** | Textbox (max. 500 characters including spaces) |  |  |
| **Average annual turnover (last two fiscal years)\*** | Amount in EUR |  | Please specify the average annual turnover of the partner organisation of the past two (2) fiscal years.Turnover includes all revenues such as sales, services, donations, membership fees or other project funds raised.Universities are exempted from this criterion and need to enter 0 EUR.To enter an amount, please use the English number format. |
| **Comments on average annual turnover** | Textbox (max. 500 characters including spaces) |  |  |
| **Years of technical expertise relevant to the selected thematic priority\*** | Rounded number of years |  | The partner organisation needs to prove at least three (3) years of technical expertise relevant to the selected thematic priority. Please specify the number of years here and give proof in Annex 2 “References –partner organisation”. |
| 2.2 Implementing Partner # 2 (optional) |
| **Registered name\*** | Textbox |  | Please indicate the name under which the partner organisation is registered officially.For the IKI Medium Grants a maximum of two partner organisations are allowed, independent of the number of countries of implementation. |
| **Legal form\*** | Textbox |  | Please specify your legal form.According to the IKI definition, national implementing partners (partner organisations) are institutions that operate in at least one of the implementing countries as an independent legal entity under local law. Representations that are not legally independent are not included. |
| **Established\*****(yyyy/mm/dd)\*** | Calendar |  | Please note the minimum requirement of at least three (3) years of technical expertise relevant to the selected thematic funding priority. Partner organsiations less than three years old cannot be considered.The deadline for valuation is identical to the submission deadline. |
| **Website\*** | Textbox |  |  |
| **Country\*** | Dropdown | List of selected ODA countries | If the project is going to be implemented in one implementing country, at least one partner organisation is located in the selected implementing country. The second partner organisation should be based preferably in the selected implementing country. However, it may also be located within the same geographical region (see Annex II of the funding information).If the project is going to be implemented in two implementing countries, each partner organisation has to be based in one of the selected implementing countries. |
| **City\*** | Textbox |  |  |
| **Type of institution\*** | Checkbox | ☐ Non-governmental organisation (NGO)☐ Foundation☐ Think tank☐ University☐ Research institute☐ Non-profit enterprise☐ Other | Please select one type of institution. Multilateral organisations, UN organisations, commercial enterprises and state actors, for example state owned companies or municipalities are excluded to apply for the IKI Medium Grants funding instrument. |
| **Explanation to “other institution“** | Textbox |  | If "other" is selected for type of institution, please specify here. |
| **Non-profit status\*** | Checkbox | [ ]  The partner organisation confirms not to pursue any economic interest in the implementation of the project or to derive any economic benefits from the grant. | Commercially oriented companies and institutions are generally not eligible. The programme aims at organisations who are oriented towards the common good and who do not pursue any economic interest in the implementation of the project or who do not derive any economic benefit from the grant. |
| **Total number of employees\*** | Number of FTE |  | Full time equivalent (FTE) – Please specify the number of FTE the partner organisation employs per year at the time of outline submission. An FTE of 1.0 is equivalent to a full-time employee per year. |
| **Total number of employees for the project\*** | Number of FTE |  | Full time equivalent (FTE) – Please specify the average number of FTE per year of the implementing partner for the project. An FTE of 1.0 is equivalent to a full-time employee per year. |
| **Comments on number of employees for the project** | Textbox (max. 500 characters including spaces) |  |  |
| **Average annual turnover (last two fiscal years)\*** | Amount in EUR |  | Please specify the average annual turnover of the partner organisation of the past two (2) fiscal years.Turnover includes all revenues such as sales, services, donations, membership fees or other project funds raised.Universities are exempted from this criterion and need to enter 0 EUR.To enter an amount, please use the English number format. |
| **Comments on average annual turnover** | Textbox (max. 500 characters including spaces) |  |  |
| **Years of technical expertise relevant to the selected thematic priority\*** | Rounded number of years |  | The partner organisation needs to prove at least three (3) years of technical expertise relevant to the selected thematic priority. Please specify the number of years here and give proof in Annex 2 “References –partner organisation”. |
| 3. Project concept |
| Please present a coherent project concept by reflecting on all of the aspects required in the concept note template (**max. 5 pages, 11pt Arial**). Please use the provided concept note template including the results chain log frame.* Please ensure that you adhere to the page limit of a **maximum of 5 pages** including references, graphics, tables, diagrams, bibliography etc. In case of exceeding the number of pages the outline will be excluded from further processing for reasons of comparability. Please delete the directions in blue italic font and the bullet points.
* Please upload the project concept as a pdf file using the upload button below.

Link to concept note template**Please upload your concept note as pdf here\*:**-UPLOAD BUTTON- |
| 4. Budget (in EUR) |
| 4.1 Planned funding requirements of overall project |
| ***Please break down the total expenditures for the project in this section (how much is needed and for which purpose?). The total volume of the planned funding requirements must be equal to the total volume for planned financing (to be completed in 4.2).*** |
| **Staff expenditure\*** | Amount in EUR |  | Please enter here all staff expenditures expected for the project.To enter an amount, please use the English number format. |
| **Material expenditure\*** | Amount in EUR |  | Please enter here all material expenditure expected for the project. The material expenditure includes in particular rent, literature and printing expenses, expenses for events, travel and flat-rate administrative costs.To enter an amount, please use the English number format. |
| **Items and investments of more than 800 EUR in individual cases\*** | Amount in EUR |  | Please enter here the sum of all expected expenditures for items and investments exceeding 800 EUR. The sum of all items exceeding 800 EUR each cannot surpass the threshold of 50% of the total funding.To enter an amount, please use the English number format. |
| **Total expenditure of the project\*** | Amount in EUR | Calculated automatically |  |
| **Comments on the planned and necessary use of funds** | Textbox (max. 500 characters including spaces) |  | Here you can enter further details on the planned and necessary employment of funds. This includes in particular explanations on necessary investments, equipment, subcontracts and further use of funds from 50,000 EUR onwards. Please also refer to the respective work packages. If work packages cannot be carried out by the organisations themselfs, it is permissible to engage a subcontractor. The subcontractor must be selected following a competitive procurement procedure and must not yet be named. |
| **FTE\*** | Number |  | Full time equivalent (FTE) – Please specify the average total number of FTE per year of all implementing organisations for the project. An FTE of 1.0 is equivalent to a full time employee per year. |
| 4.2 Planned funding overview of overall project |
| ***Please indicate here who is contributing to the total project expenditures and to what extent. The total volume for the planned funding must be consistent with the total volume for the planned funding requirements, as calculated under 4.1.******The IKI grant must correspond to the sum calculated under 4.3.*** |
| **IKI Grant (EUR; annual breakdown to be filled in under 4.3.)\*** | Amount in EUR |  | The IKI funding amount for the entire project must range between 300,000 EUR und 800,000 EUR.To enter an amount, please use the English number format. |
| **Own funds provided by the lead implementing organisation** | Amount in EUR |  | Please insert the financial contributions to be supplied by the lead implementing organisation. Own funds must be uncommitted financial resources. In-kind contributions are strongly encouraged but cannot be counted as own funds.To enter an amount, please use the English number format. |
| **Other external funding** | Amount in EUR |  | Please indicate the expected amount of contributions from other donors and / or the partner organisation/s for this specific project proposal. If applicable, please use the field below "Comments on the planned financing overview for the overall project" to provide information on the status of cooperation with other donors.To enter an amount, please use the English number format. |
| **= Total volume** | Amount in EUR | Calculated automatically |  |
| **Comments on the planned financing overview for the overall project** | Textbox (max. 500 characters including spaces) |  | Please use this field to explain your total financing in more detail. This includes in particular statements on the status of financing from other donors and own funds that partner organisation(s) may contribute. You can also use this field to indicate and explain in-kind contributions, for example. |
| 4.3 Annual allocation of IKI funding |
| ***Please break down here how the requested IKI funding is distributed over the project years. The IKI funding volume must correspond to the sum calculated under 4.4. The calculated average annual IKI funding may not exceed 50% of the average annual turnover of the last two (2) fiscal years of the implementing organisation.*** |
| **2026 (EUR)** | Amount in EUR |  |  |
| **2027 (EUR)** | Amount in EUR |  |
| **2028 (EUR)** | Amount in EUR |  |
| **2029 (EUR)** | Amount in EUR |  |
| **2030 (EUR)** | Amount in EUR |  |
| **= IKI funding volume** | Amount in EUR | Calculates automatically. |
| 4.4 Planned distribution of IKI funding between Implementing Organisation and Partner Organisation(s)  |
| ***The IKI funding volume must correspond to the sum calculated under 4.3.*** |
|  |  | **IKI grant\* (EUR)** |  |
| **Implementing organisation** | Amount in EUR |  |
| **Partner organisation 1** | Amount in EUR |  |
| **Partner organisation 2** | Amount in EUR |  |
| **Total financing volume** | Amount in EUR | Calculated automatically. |
| Annex 1 – Reference projects Implementing Organisation  |
| ***Entering multiple references is possible and restricted to a maximum of five. References need to proof:**** *A minimum of three years of experience in international cooperation (mandatory)*
* *A minimum of three years in technical expertise relevant to the selected thematic priority (mandatory)*
* *Experience in the target region (optional)*
* *Experience in administrating public funding projects (desirable)*

***References should not be older than 10 years.*** |
| **Project title** | Textbox |  |  |
| **Project start** | Calendar |  |  |
| **Project end** | Calendar |  |  |
| **Country/countries of implementation** | Textbox |  |  |
| **Project goals and activities that are relevant to the implementation of this project outline** | Textbox (max. 1,000 characters including spaces) |  |  |
| **Role of the implementing organisation in the reference project** | Textbox (max. 500 characters including spaces) |  |  |
| **Total funding (EUR)** |  |  | To enter an amount, please use the English number format. |
| **Own funding (EUR)** |  |  | To enter an amount, please use the English number format. |
| **Financier/donor (funds provided by)** | Textbox (max. 500 characters including spaces) |  |  |
| **Link to project website (if**  **available)** | Textbox |  |  |
| Annex 2 – Reference projects Implementing Partner Organisation 1 |
| ***Entering multiple references is possible and restricted to a*** ***maximum of three. References need to proof:****- A minimum of three years in technical expertise relevant to the selected thematic priority (mandatory)**- Experience in administrating public funding projects (if applicable)****References should not be older than 10 years.*** |
| **Project title** | Textbox |  |  |
| **Project start** | Calendar |  |  |
| **Project end** | Calendar |  |  |
| **Country / countries of implementation** | Textbox |  |  |
| **Project goals and activities that are relevant to the implementation of this project outline** | Textbox (max. 1,000 characters including spaces) |  |  |
| **Role of the partner organisation in the reference project** | Textbox (max. 500 characters including spaces) |  |  |
| **Total funding (EUR)** |  |  | To enter an amount, please use the English number format. |
| **Own funding (EUR)** |  |  | To enter an amount, please use the English number format. |
| **Financier/donor ( funds provided by)** | Textbox (max. 500 characters including spaces) |  |  |
| **Link to project website (if**  **available)** | Textbox |  |  |
| Annex 2 – Reference projects Implementing Partner Organisation 2 |
| ***Entering multiple references is possible and restricted to a maximum of three. References need to proof:****-*  *A minimum of three years in technical expertise relevant to the funding (mandatory)**- Experience in administrating public funding projects (if applicable)****References should not be older than 10 years.*** |
| **Project title** | Textbox |  |  |
| **Project start** | Calendar |  |  |
| **Project end** | Calendar |  |  |
| **Country / countries of implementation** | Textbox |  |  |
| **Project goals and activities that are relevant to the implementation of this project outline** | Textbox (max. 1,000 characters including spaces) |  |  |
| **Role of the partner organisation in the reference project** | Textbox (max. 500 characters including spaces) |  |  |
| **Total funding (EUR)** |  |  | To enter an amount, please use the English number format. |
| **Own funding (EUR)** |  |  | To enter an amount, please use the English number format. |
| **Financier/donor (funds provided by)** | Textbox (max. 500 characters including spaces) |  |  |
| **Link to project website (if**  **available)** | Textbox |  |  |

**Terms and Conditions**

1. **Public Funding**

 Prerequisites to receive an IKI Medium Grants funding are lacking possibilities to implement the project without public funding as well as absence of other donors already funding project activities. The project must not pursue institutional funding and no pure research.

1. **Legal Domicile of the Implementing Organisation**

The lead implementing organisation confirms fulfilling the prerequisite of having a permanent establishment or branch office or other facility in Germany serving the activities by the time of the first disbursement of a grant awarded.

1. **Expenditure Based Accounting for Implementing Organisation**

German implementing organisations can be funded on an expenditure basis only. Funding on cost basis may only be possible in exceptional and justified cases.

1. **Exclusion Criteria**

The project must not include any activities non eligible for IKI funding as described in the [IKI exclusion criteria](https://www.international-climate-initiative.com/en/about-iki/values-responsibility/iki-safeguards-environmental-and-social-standards/).

1. **Not for Profit**

The implementing organisations must have a not-for-profit business division to which the project activities are assigned. The implementing organisations must not pursue any profit making intentions with the project and the implemented measures.

1. **Project Start**

IKI Funding can not be granted for project measures, which are already being implemented, have started or are planned to start ahead of the legally binding grant notification.

1. **Exit Strategy**

All IKI projects must ensure that the funded activities and results are continued or maintained after the end of the IKI funding.

1. **Social and Environmental Standards**

The IKI is committed to complying with international environmental and social standards as part of its due diligence obligations. This is ensured through the [IKI's Safeguards Policy and Safeguards Standards](https://www.international-climate-initiative.com/en/about-iki/values-responsibility/iki-safeguards-environmental-and-social-standards/) which ensure that potential negative impacts of projects on the environment and people are avoided, minimised or mitigated. Like the Green Climate Fund, the IKI Safeguards use the IFC Performance Standards on Environmental and Social Sustainability (See also: [IFC Performance Standards](https://www.ifc.org/wps/wcm/connect/Topics_Ext_Content/IFC_External_Corporate_Site/Sustainability-At-IFC/Policies-Standards/Performance-Standards)). The applicant and its partners are committed to apply and complying with the Safeguards standards and measures.

1. **IKI Gender Strategy**

IKI projects need to ensure the prevention of gender-based disadvantages and the reduction of gender based discrimination. Thus, with it´s [gender strategy](https://www.international-climate-initiative.com/en/about-iki/values-responsibility/gender/), the IKI aims to promote gender-transformative approaches within international climate and biodiversity co-operation while embedding gender-responsive processes as a minimum standard at project level. It is therefore mandatory for all implementing organisations to conduct a gender analysis according to the IKI standards once a project has been selected for the second stage of the application process.

1. **IKI Complaints Mechanism**

The [IKI complaints mechanism](https://www.international-climate-initiative.com/en/about-iki/values-responsibility/independent-complaint-mechanism/) enables people who suffer (potentially) negative social and/or environmental consequences from IKI projects, or who wish to report the improper use of funds, to voice their complaints and seek corrective action. The applicant and its partners appropriately communicate the IKI complaint mechanism among their stakeholders as well as affected target groups in the project area and cooperate in investigations, as part of their project implementation.

1. **Climate Neutrality Requirements**

The IKI advocates measures to reduce emissions from business trips (e.g. through video conferencing). The applicant and its partners are obliged to carry out project activities and investments from project funds in a manner which is as climate-neutral, resource-efficient and environmentally friendly as possible. Business trips, which cannot be avoided, are also eligible for compensation. When selecting offset projects, preference should be given to high-quality certificates.

1. **IATI-Standards Reporting**

The IKI has the organsiations consent for the quarterly publication of comprehensive project information according to the IATI standard (See also: [IATI data](https://www.international-climate-initiative.com/en/about-the-iki/transparency?iki_lang=en)).

1. **Emission certificates requirements**

The German Federal Government is striving for Paris-aligned global carbon markets. This includes to promote through IKI projects the use and implementation of the UNFCCC Art. 6 framework and to align all market segments of the international carbon market with the objectives and requirements of the Paris Agreement. However, no ODA funds may be used to generate carbon credits that can be used in the compliance market to meet international mitigation targets (outside the project country). Thus, to ensure additionality of GHG mitigation and ODA eligibility of funds, emission reductions financed by IKI funds must not generate internationally transferable and tradable carbon credits (neither for the compliance market nor the non-compliance market). The generation of non-transferable credits that are counted towards the NDC of the project country is possible. Further information on the specific requirements can be found in the current funding announcement and on the [IKI website](https://www.international-climate-initiative.com/PAGE583-1).

1. **Monitoring and Evaluation**

The IKI Medium Grants are continuously analysed and assessed through a yearly monitoring process and an overarching programme evaluation.

In the context of these monitoring and evaluation purposes,

1. Zukunft – Umwelt – Gesellschaft gGmbH is allowed to pass on all project documents including the project outline to external service providers as well as their subcontractors.
2. the applicant will provide the necessary data to external service providers as well as their subcontractors and participate in relevant surveys, interviews or other data collections.
3. the applicant will facilitate access to relevant project stakeholders in order for them to participate in surveys, interviews or other data collections conducted by external service providers and their subcontractors.
4. evaluation results concerning the project may be published for the purpose of accountability.

All of this will be done in compliance with the provisions stated in the [European Union’s General Data Protection Regulation](https://www.tradecommissioner.gc.ca/guides/gdpr-eu-rgpd.aspx?lang=eng).

[ ]  **The applicant confirms to have read and understood the terms and conditions listed above. The applicant understands that the violation of these terms and conditions by any member of themselves or its partners or through any project activity can lead to exclusion from the selection process as well as the termination of funding agreements at any time.**